

Maharshi Valmiki College of Education
(University of Delhi)
Geeta Colony, Delhi 110 031

Minutes of Staff council Meeting held on 27 Sept 2017

A Meeting of the Staff Council was held on 27.09.2017 at 01.00 P.M. in the Committee Room of the College.

Members Present:

1. Dr. P.K. Sharma - Officiating Principal [In-Chair]
2. Dr. Manjari Gopal
3. Dr. Neelam Mehta Bali
4. Dr. Ila Mehrotra
5. Dr. Gopal Rana
6. Dr. Sanjeev Kumar Verma
7. Dr. Ramji Dubey
8. Dr. Vandana Gupta
9. Dr. Satveer Singh Barwal
10. Dr. Raghavendra Prapanna
11. Dr. Kailash Goel
12. Mr. Vinod Kumar A.
13. Ms. Rama Negi
14. Ms. Meenakshi Chawla
15. Ms. Nisha Arya
16. Mr. Ashwini Kumar

Members Not Present:

1. Ms. Minu Talwar (On CCL)
2. Dr. Jyoti Kohli (On Leave)

Business Transacted:

1. The Staff Council endorsed the Minutes of the Staff Meeting held on 11th August 2017.
2. As regards work load allocation in respect of EPC 1 - ICT, Dr. Sanjeev Kumar Verma volunteered to take it up for one group consisting of Sec A and B. No other faculty member volunteered to take up the other group consisting of Sec C and D. In such a situation it was resolved that the Officiating Principal would allocate the other group to some faculty member on the basis of assessment of workload of all the faculty members, to be forwarded to him by the time table committee.

3. Dr. Kailash Goel expressed her desire to drop EPC 3 which she was teaching to one group as part of her work load. She was requested to continue till some alternative arrangement was made.
4. **SEP Issues:** The following was decided:-
 - i. The SEP Committee would send reminder to the regular supervisors for the 1st assessment of SEP which would be for 25% of the total to be given by the regular supervisor.
 - ii. SEP attendance should indicate check-in and check-out time of the interns along-with their signatures for each day. The same format would be submitted to the respective schools for the purpose.
 - iii. The assessment of the interns has to be based on the fulfilment of all the tasks decided by the staff council in its earlier meetings.
5. **FOP Issues:** The following was decided:-
 - i. It was reiterated that the guidelines for FO circulated by the committee constituted for the purpose were only suggestive. However, fulfilment of the requirement for FO decided by the staff council was mandatory.
 - ii. The supervisors would visit their FOP schools on regular basis.
 - iii. Faculty members with additional suggestions for FOP guidelines would document the same and share with the other faculty members.
6. The modules for community service, environment education and gender sensitivity were circulated but discussion had to be deferred to the next staff council meeting for want of time.

The meeting concluded with a vote of thanks to the Chair.

Dr. Neelam Mehta Bali
Secretary, Staff Council

Dr. PK Sharma
Principal (Offtg.)